



## TRIO DAY 2022 REQUEST FOR PROPOSALS

### **Purpose:**

To assist (3 or more) Texas TRIO programs in strengthening outreach initiatives, educating legislators, parents and students in your communities about TRIO Programs and services offered to first generation, low income, and individuals with disabilities. The Texas TRIO Association (TX-TRIO) has budgeted funds to **assist** in sponsoring TRIO Day Activities in the state of Texas. The State Association's (TX-TRIO) intention is to **supplement** funds to create a collaborative effort among TRIO Programs in regional proximity to plan and implement major TRIO Day activities in your area for TRIO Day 2022. Preference for a fundable TRIO Day initiative include those that improve the association's state advocacy, develop media relations, and increase alumni engagement.

### **Submission Requirements:**

To be eligible, the TRIO Programs must have a mission that includes the advancement and protection of TRIO Programs and equal opportunity in a particular geographic area for disadvantaged youth and adults. Applicants are asked to complete the attached application form **and** provide a brief summary of the project. The project summary should be attached and limited to two pages. It should include the number of program participants, a list of participating TRIO programs and their institutions, and a list of elected officials invited and attending. Please explain in detail how the proposed activity or event will impact the state's ability to conduct outreach and advocacy of the TRIO mission. **Include a detailed itemized budget showing the amount requested** for all activities. The TX-TRIO Board will NOT grant funds for food more than \$100 for committee planning meetings and \$100 maximum for speakers. TX-TRIO Board will grant funds for the following: 1. Marketing TRIO/Recording the event: i.e., DVD, brochures, announcements; 2. Transportation; 3. Fees for location/room rental; 4. Meals for TRIO students; 5. Certificates of participation; 6. Incentives for students.

Upon completion of the event, a report must be submitted that include receipts for funds utilized, pictures from the event, and a one-page written report due to the TX-TRIO Board (Zone Representatives) **ten (10) day after scheduled event date.**

### **Deadline:**

Please send an electronic version of the application form and project summary to Valton Stinson – South Zone Representative at [vstinson@delmar.edu](mailto:vstinson@delmar.edu) or Gayla Herrington- North Zone Representative at [gdh02a@acu.edu](mailto:gdh02a@acu.edu) by March 18, 2022. Grantees that are selected will receive funds upon submission of finalized program plan implementation and invoices/receipts of plan execution. A typically funded proposal is budgeted for \$500 - \$1000 each; however, you may submit a budget that includes Texas TRIO grant funds for any amount not to exceed \$1000 (remember this RFP is to supplement funds, not to fund the entire endeavor).

**Awards will be based on the quality of the proposal and the proposed activities. \$4,000.00 have been budgeted for TRIO Day Activities and awards will be made only to the completed RFP's until funds are depleted.**

**Note:** Please be aware that all RFP's may not be funded.

# TRIO DAY 2022 GRANT APPLICATION FORM

Date of Submission: \_\_\_\_\_

Liaison: \_\_\_\_\_

Project Title: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Requestor's Name: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

## Approval of Funds:

TX-TRIO President: \_\_\_\_\_  
Print Name                      Signature                      date

President Elect: \_\_\_\_\_  
Print Name                      Signature                      date

Imm. Past President: \_\_\_\_\_  
Print Name                      Signature                      date

Treasurer: \_\_\_\_\_  
Print Name                      Signature                      date

Secretary: \_\_\_\_\_  
Print Name                      Signature                      date

North Zone Rep: \_\_\_\_\_  
Print Name                      Signature                      date

South Zone Rep: \_\_\_\_\_  
Print Name                      Signature                      date